



# Travel Approval Form

Department: Justice of the Peace # 4

Event Name: TJCTC Experience Personnel Seminar

Location: Denton

Event Dates: 03/20/2024 - 03/22/2024

Purpose:  Required Continuing Education/Certification  
 Job Training  
 Other: \_\_\_\_\_

**Name of Attendees:**

Susan Hall  
\_\_\_\_\_  
\_\_\_\_\_

Court Decision:  
This section to be completed by County Judge's Office

COMMISSIONERS COURT

DEC 21 2023

Approved

**Required Documents Checklist:**

**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***

**Overnight Travel**

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

**For Out of State Travel, please also include:**

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:

Approved in CC on 9/11/2023



**INVOICE**

Susan A Hall (X004195)  
2 N. Main Room 210  
Cleburne, TX 76033

Transaction Basket: 1900  
Date: 17/Oct/2023 12:05PM  
Page 1 of 1

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**Experience Court Personnel Seminar - Denton**

Location: Embassy Suites Denton  
Dates: 2024-03-20 - 2024-03-22

**Conference Registrations/Cancellations**

Cancellation Request Deadline: Mar/06/2024 12:00 AM

**Conference Registration**

	\$ 150.00
Subtotal:	<u>\$ 150.00</u>
Total:	<u>\$ 150.00</u>

**Grand Total:** \$ 150.00

**ACCOUNT ACTIVITY:**

**On Account**

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Invoice 1900-1 (Due Date: Feb/26/2024)	\$ 150.00
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Total On Account:	<u>\$ 150.00</u>
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<b>Total Amount Due:</b>	<u><u>\$ 150.00</u></u>
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SUSAN A HALL  
2 N. MAIN ROOM 210  
CLEBURNE TX 76033



**INVOICE**

Susan A Hall (X004195)  
2 N. Main Room 210  
Cleburne, TX 76033

Transaction Basket: 4694  
Date: 07/Dec/2023 2:42PM  
Page 1 of 1

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**Experience Court Personnel Seminar - Denton**

Location: Embassy Suites Denton  
Dates: 2024-03-20 - 2024-03-22

**Conference Add-On Purchases**

Cancellation Request Deadline: Mar/06/2024 12:00 AM

**Lodging Fee (Quantity: 1)**

Lodging Fee

Subtotal: \$ 110.00  
Total: \$ 110.00

**Grand Total: \$ 110.00**

**ACCOUNT ACTIVITY:**

**On Account**

Invoice 4694-1 (Due Date: Feb/26/2024)

\$ 110.00

Total On Account: \$ 110.00

**Total Amount Due: \$ 110.00**

SUSAN A HALL  
2 N. MAIN ROOM 210  
CLEBURNE TX 76033



Conference Name: Experience Court Personnel Seminar - Denton  
Location: Embassy Suites Denton  
Conference Dates: 20 Mar 2024 - 22 Mar 2024  
Participant Name: Susan A Hall

## Selected Sessions

Participant Susan A Hall is registered in the following sessions as of Oct 18, 2023 8:05:05 AM

<u>Session</u>	<u>Tracks</u>	<u>Location</u>	<u>Date</u>	<u>Time</u>	<u>Speaker</u>
Welcome and Orientation		Embassy Suites Denton	20 Mar 2024	12:45 PM - 01:00 PM	
Procedural Fairness		Embassy Suites Denton	20 Mar 2024	01:00 PM - 03:00 PM	
Jeopardy! – Non-Eviction Landlord-Tenant Edition		Embassy Suites Denton	20 Mar 2024	03:00 PM - 05:00 PM	
Unusual Eviction Issues: Filing through Judgment		Embassy Suites Denton	21 Mar 2024	08:00 AM - 10:00 AM	
ODL Update & Scenarios		Embassy Suites Denton	21 Mar 2024	10:00 AM - 12:00 PM	
Deferred Disposition & DSC		Embassy Suites Denton	21 Mar 2024	01:00 PM - 02:00 PM	
Citations, Complaints, & When Criminal Defendants Don't Appear		Embassy Suites Denton	21 Mar 2024	02:00 PM - 04:00 PM	
Parks & Wildlife Cases		Embassy Suites Denton	21 Mar 2024	04:00 PM - 05:00 PM	
Leadership		Embassy Suites Denton	22 Mar 2024	08:00 AM - 10:00 AM	
The Challenges and Opportunities of Self-Represented Litigants		Embassy Suites Denton	22 Mar 2024	08:00 AM - 10:00 AM	

# Travel Approval Form

**Department:** Justice of the Peace # 4

**Event Name:** TJCTC Experience Personnel Seminar

**Location:** Corpus Christi

**Event Dates:** 07/21/2024 - 07/24/2024

**Purpose:**  Required Continuing Education/Certification  
 Job Training  
 Other: \_\_\_\_\_

**Name of Attendees:**

Kathy Osier \_\_\_\_\_

Elisa Marbut \_\_\_\_\_

\_\_\_\_\_

Court Decision:  
This section to be completed by County Judge's Office

COMMISSIONERS COURT

DEC 21 2023

**Approved**

**Required Documents Checklist:**

**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***

**Overnight Travel**

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

**For Out of State Travel, please also include:**

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:





**INVOICE**

**Kathy Osier** (X001636)  
2 North Main St Room 210  
Cleburne, TX 76033

Transaction Basket: 938  
Date: 17/Oct/2023 8:38AM  
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**Experience Court Personnel Seminar - Corpus Christi**

Location: Omni Corpus Christi  
Dates: 2024-07-22 - 2024-07-24

**Conference Registrations/Cancellations**

Cancellation Request Deadline: Jul/08/2024 12:00 AM

**Conference Registration**

Subtotal: \$ 150.00  
Total: \$ 150.00

**Lodging Fee (Quantity: 1)**

Lodging Fee

Subtotal: \$ 110.00  
Total: \$ 110.00

**Grand Total: \$ 260.00**

KATHY OSIER  
2 NORTH MAIN ST ROOM 210  
CLEBURNE TX 76033



**INVOICE**

Elisa S Marbut (X004196)  
2 N. Main Room 210  
Cleburne, TX 76033

Transaction Basket: 1940  
Date: 17/Oct/2023 12:22PM  
Page 1 of 2

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**Experience Court Personnel Seminar - Corpus Christi**

Location: Omni Corpus Christi  
Dates: 2024-07-22 - 2024-07-24

**Conference Registrations/Cancellations**

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Cancellation Request Deadline: Jul/08/2024 12:00 AM

**Conference Registration**

Subtotal: \$ 150.00  
Total: \$ 150.00

**Lodging Fee (Quantity: 1)**

Lodging Fee

Subtotal: \$ 110.00  
Total: \$ 110.00

**Grand Total: \$ 260.00**

ELISA S MARBUT  
2 N. MAIN ROOM 210  
CLEBURNE TX 76033



Conference Name: Experience Court Personnel Seminar - Corpus Christi  
 Location: Omni Corpus Christi  
 Conference Dates: 22 Jul 2024 - 24 Jul 2024  
 Participant Name: Kathy Osier

## Selected Sessions

Participant Kathy Osier is registered in the following sessions as of Oct 17, 2023 8:52:30 AM

<a href="#">Session</a>	<a href="#">Tracks</a>	<a href="#">Location</a>	<a href="#">Date</a>	<a href="#">Time</a>	<a href="#">Speaker</a>
Welcome and Orientation		Omni Corpus Christi	22 Jul 2024	12:45 PM - 01:00 PM	
Procedural Fairness		Omni Corpus Christi	22 Jul 2024	01:00 PM - 03:00 PM	
EPO Reporting and Other Magistrate Duties for Clerks		Omni Corpus Christi	22 Jul 2024	03:00 PM - 05:00 PM	
Unusual Eviction Issues: Filing through Judgment		Omni Corpus Christi	23 Jul 2024	08:00 AM - 10:00 AM	
Understanding Juvenile Criminal Diversions		Omni Corpus Christi	23 Jul 2024	10:00 AM - 12:00 PM	
Parent Contributing to Nonattendance Cases		Omni Corpus Christi	23 Jul 2024	01:00 PM - 02:00 PM	
Citations, Complaints, & When Criminal Defendants Don't Appear		Omni Corpus Christi	23 Jul 2024	02:00 PM - 04:00 PM	
Where, Who, and When: Justice Court Reporting		Omni Corpus Christi	23 Jul 2024	04:00 PM - 05:00 PM	
The Challenges and Opportunities of Self-Represented Litigants		Omni Corpus Christi	24 Jul 2024	08:00 AM - 10:00 AM	
Leadership		Omni Corpus Christi	24 Jul 2024	10:00 AM - 12:00 PM	